

**APC Conference Call
Minutes for November 13th, 2013**

Members Present	Members Absent
Kimberly Knox-Lawrence (ME) chair	Pamela Marshall (KY)
Marie Stark (MT) vice-chair	Cindy Swanson (CA)
Cindy Arnold (NV) ex-officio	
Sandi Ackerblade (ON)	
Ghyslaine Lepage (QC)	
Glenn Boyette (MS)	
Kim Plante (VT)	
Karen Smith (IA)	
Tammy Trinker (IFTA Inc)	Debbie Meise (IFTA, Inc)
Ron Hester (ON) Board Liaison	

Items on agenda, in order of discussion

Approval of October minutes: not ready, will be approved next month

Nomination: Marie Stark was officially approved by the Board as the APC vice-chair. Congratulations Marie.

Replacement: We are looking for someone from de Midwest to replace Caroline. Kim received emails but these persons have to register on IFTA Inc. website: Jay Sween & Kathryn Kennedy.

Comments on the workshop:

Sandi: too short time for presenters, should have other stuff to fill extra time

Glenn: breakouts were too short, leave more time for discussion, at least 1h30 (we had 1h15) and then just bring back in the hot topics (45 min. to 1 hour).

Cindy A: Should we bring back: C-VISN, C-View and Prism presentations for next year? (Last time it was: Tad Hoffman?)

Hand's on demonstration: no test on fuel, hard to hear (need micro), people expected a full inspection (like we had in NC)

- Comments forms were emails on Tuesday

Next year meeting

Location is still unknown, Kim, Marie and Sandy will be the ones discussing with IRP at Friday conference call. Kim received a planning agenda for 1st meeting; she will send it to us.

Ron says it is important to advise IRP that the meeting if for the three Committees: IFTA – IRP and Law Enforcement and that the organization is APC, LEC and IRP, not only IRP.

Ballots

We had number 1 (looks fine) but 5 is a flop! We have decided to pull back number 5 and rework on it - In order to retrieve the ballot, we will receive a form from IFTA Inc., before the voting period.

Sub-Committee with Cindy S

She is absent. We had a meeting at the workshop, Kim Plante was chosen to replace Cindy and she will work on her section.

Conference call ended after 40 minutes

Next Conference call: December 11th, 2013

Minutes submitted by Ghyslaine Lepage
November 27th. 2013